



## **COMPANY HEALTH & SAFETY POLICY**

It is the policy of Crocker Bros. Ltd. to provide healthy and safe working conditions for all employees. The Company recognises and accepts its responsibilities in connection with the provision of adequate safety measures and the prevention of accidents.

The Company will not allow any unsafe working practices to operate in any department, and it is the responsibilities of the foreman of each department to ensure that the welfare and safety of all employees under his charge at all times takes precedence over any other consideration. In the event of any problems arising of this responsibility, the foreman of the department concerned shall raise the matter with Mr R Clayborn or any Director.

The Company will take all steps within its power to provide and maintain

- a) Plant, equipment and systems of work that are safe.
- b) Safe arrangements for the use, handling storage and transport of articles and substances.
- c) Sufficient information, instructions, training and supervision to enable all employees to avoid hazards and contribute positively to their own safety and health at work.
- d) A safe place of work and safe access to it.
- e) A healthy working environment.
- f) Adequate welfare facilities.

It is recognised that the safety policy is only likely to be effective if it is supported by the active co-operation of all employees. In this respect employees are reminded of their own obligations under Sections 7 and 8 of the Health and Safety at Work, etc. Act. It is the responsibility of all employees to abide by regulations and procedures laid down for their health and safety. It is a condition of employment that they take reasonable care to safeguard their health and safety and that of other persons who may be affected by their actions at work. Employees who are aware of any condition which may be dangerous unsatisfactory are required to bring the matter to the attention of their immediate supervisor or departmental manager.

All injuries however slight must be reported to the employee's supervisor/manager and must be entered in the Accident Book immediately. The Accident Book is situated in the general office. First Aid Boxes are situated in the general office, and the workshop.

Any person discovering a fire shall contact the office. If it is possible for that person to extinguish the fire without danger, he/she shall immediately do so, otherwise he/she must vacate the building after warning all other employees.

Upon being advised of a fire, all employees must immediately vacate the premises by the nearest exit and gather at the Corner Pin car park outside the Company premises until they receive further instructions from Management. The Director with overall responsibility for the implementation of this policy is Mr Richard Crocker.

This statement will be reviewed, added to or modified from time to time and may be supplemented in appropriate cases by further statements relating to the work of particular departments, groups or workers.